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Title 22@ Social Security

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Division 9@ Prehospital Emergency Medical Services

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Chapter 8@ Poison Control Center Regulations

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Article 3@ Designation Process

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Section 100202.01@ Designation Process

100202.01 Designation Process

(a)

A facility that wishes to be designated as a poison control center shall submit a written application to the EMS Authority along with supporting documentation that explains how it meets the provisions of these regulations.

(b)

The application for approval shall include at least the following: (1) Organization chart; (2) names, qualifications, duty statements, and hours available of: (A) Medical director; (B) program director or coordinator; (C) specialist(s) in poison information; (D) poison information provider(s); and (E) poison center specialty consultants. (3) written verification of contracts with poison center specialty consultants; (4) information explaining how the responsibilities of Section 100201.02(a)(1) through 100201.02(a)(7) are being met; (5) description of proposed service area and how it will be integrated with: (A) the affected local EMS agencies' service area and system; and (B) other poison control centers. (6) intent to execute a written agreement with the EMS Authority committing the applicant to meet the requirements of this chapter.

(1)

Organization chart;

(2)

names, qualifications, duty statements, and hours available of: (A) Medical director;

(B) program director or coordinator; (C) specialist(s) in poison information; (D) poison information provider(s); and (E) poison center specialty consultants.

(A)

Medical director;

(B)

program director or coordinator;

(C)

specialist(s) in poison information;

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poison information provider(s); and

(E)

poison center specialty consultants.

(3)

written verification of contracts with poison center specialty consultants;

(4)

information explaining how the responsibilities of Section 100201.02(a)(1) through 100201.02(a)(7) are being met;

(5)

description of proposed service area and how it will be integrated with: (A) the affected local EMS agencies' service area and system; and (B) other poison control centers.

(A)

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(B)

other poison control centers.

(6)

intent to execute a written agreement with the EMS Authority committing the applicant to meet the requirements of this chapter.

(c)

The EMS Authority shall notify the local EMS Agencies in the proposed poison control center service area within ten (10) working days of receiving the application that the facility is applying for designation.

(d)

The EMS Authority shall notify the facility submitting its application for poison control center designation within thirty (30) working days of receiving the application that: (1) The application has been received; (2) the application contains or does not contain the information required by this Section; and (3) what information is missing, if any.

(1)

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(2)

the application contains or does not contain the information required by this Section;
and

(3)

what information is missing, if any.

(e)

The EMS Authority shall conduct a site visit to determine that the facility's resources and capabilities described in its application are in compliance with these regulations.

(f)

The EMS Authority shall: (1) Notify the facility submitting an application for regional poison control center designation, and the EMS agencies in the proposed

poison control center service area, that the facility either has been "designated," received "temporary designation," or received a "provisional certificate," or has been "disapproved for designation" within 120 days of receipt of a complete application; and (2) provide the reasons for disapproval of an application if disapproved for designation.

(1)

Notify the facility submitting an application for regional poison control center designation, and the EMS agencies in the proposed poison control center service area, that the facility either has been "designated," received "temporary designation," or received a "provisional certificate," or has been "disapproved for designation" within 120 days of receipt of a complete application; and

(2)

provide the reasons for disapproval of an application if disapproved for designation.

(g)

A facility holding a temporary designation or a provisional certificate, must achieve full designation status on or before the conclusion of the temporary designation or provisional certificate, or cease operation. No further action of the EMS Authority is required.

(h)

If the EMS Authority disapproves an application, the facility submitting the application shall have three (3) months from the date notification of the disapproval is received to submit a written appeal which states the reasons for objecting to the EMS Authority's decision. (1) The EMS Authority will present the appeal package to the Commission on Emergency Medical Services. The appeal package shall include the following: (A) The EMS Authority's written disapproval; (B) The facility's written appeal; (C) The facility's application and any documents

the EMS Authority used to make the decision for disapproval. (2) The Commission on EMS shall consider the appeal at their next regularly scheduled Commission meeting, at which time the facility shall have the opportunity to address the Commission. The Commission on EMS shall make a determination within one (1) year of receipt of the appeal.

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(A)

The EMS Authority's written disapproval;

(B)

The facility's written appeal;

(C)

The facility's application and any documents the EMS Authority used to make the decision for disapproval.

(2)

The Commission on EMS shall consider the appeal at their next regularly scheduled Commission meeting, at which time the facility shall have the opportunity to address the Commission. The Commission on EMS shall make a determination within one (1) year of receipt of the appeal.

(i)

Poison control center designation shall be for four (4) years at which time a new application for continued poison control center designation shall be submitted.

(j)

If a poison control center does not wish to continue being designated, it shall terminate its designation by notifying the EMS Authority at least sixty (60) days before the date of termination stating the reasons for its termination. The EMS Authority shall inform the local EMS agency(s) in the poison control center service area.

(k)

The EMS Authority may conduct periodic evaluations of approved poison control centers. This may include a yearly site visit.